

# Summer Camp Special Needs Application

**A separate form needs to be submitted for each Individual by June 24.**

This form is to be used to notify the Allegheny Highlands Council of any special dietary, health, mobility or disability needs your unit will have at summer camp. The Allegheny Highlands Council will make every reasonable effort to accommodate your special needs. It is the responsibility of parents and/or adults attending to make sure the person has everything the person needs for the time of the activity. This form will be submitted to the camp or activity personnel. Please be specific in explaining the needs and attach additional sheets if necessary. The contact person you list below may be contacted if camp staff has any questions. Please use a separate sheet for each individual requiring accommodation.

Camp Name \_\_\_\_\_ Week Attending \_\_\_\_\_

Leader Name \_\_\_\_\_ Unit # \_\_\_\_\_ Council \_\_\_\_\_  
Last First

Address \_\_\_\_\_  
Street City State/Zip

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of person requiring accommodation: \_\_\_\_\_ Youth / Adult  
Full Name Circle one above

Parent / Guardian Name \_\_\_\_\_ Date: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Please check those that apply.

CPAP Machine  Mobility  Dietary  Allergies  Asthma  Other

Camp menus will be published at [www.alleghenyhighlands.org](http://www.alleghenyhighlands.org) in May. **If our menu doesn't meet this person's dietary needs then accommodations must be met from home.** Vegetarian and Gluten Free menus will have a \$25 fee. See the reverse side for common special needs and assistance.

List any additional information:

---

---

---

---

---

Parent / Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Physician Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Common Requests and Solutions for Special Consideration as of summer 2020

### This form MUST be signed by a physician.

Camp menus are posted online ([www.alleghenyhighlands.org](http://www.alleghenyhighlands.org)) a few months before camp. Although menus are subject to change, they give a good idea of the menu items planned.

Allegheny Highlands Council camps make every reasonable effort to meet the needs of campers, and have developed standard solutions for common requests:

#### **Sugar-free menu (diabetic)**

can substitute sugar-free alternatives such as pancake syrup and jelly to allow campers to enjoy the same menu as other campers. If major departures from the menu are required, it is suggested that campers bring substitute ingredients and speak with the camp cook on arrival day. Campers are not permitted in the kitchen per state health department regulations, but the cook may be able to assist with minor menu substitutions. Please submit a Special Needs Form to enable the camp to anticipate the need.

#### **Gluten Free menu**

Camps can substitute some items such as GF rolls & pizza. We work hard to eliminate the possibility of cross contamination. If major departures from the menu are required, it is suggested that campers bring substitute ingredients and speak with the camp cook on arrival day. Campers are not permitted in the kitchen per state health department regulations, but the cook may be able to assist with minor menu substitutions. Please submit a Special Needs Form prior to July 1 to enable the camp to anticipate the need. **An additional \$25 fee will apply.**

#### **Vegetarian menu**

Camps can substitute some items such as vegetarian hamburger patties to allow campers to enjoy the same menu as other campers. If major departures from the menu are required, it is suggested that campers bring substitute ingredients and speak with the camp cook on arrival day. Campers are not permitted in the kitchen per state health department regulations, but the cook may be able to assist with minor menu substitutions. Please submit a Special Needs Form prior to July 1 to enable the camp to anticipate the need. **An additional \$25 fee will apply.**

#### **Food Allergies**

If major departures from the menu are required, it is suggested that campers bring substitute ingredients and speak with the camp cook on arrival day. Campers are not permitted in the kitchen per state health department regulations, but the cook may be able to assist with minor menu substitutions. Please submit a Special Needs Form prior to July 1 to enable the camp to anticipate the need.

#### **Wheelchair access**

Each camp has at least one campsite which provides easier wheelchair access to tents, outhouses, and other campsite features. Submit a Special Needs Form to enable the camp to place the troop in an appropriate campsite. Be sure to submit the form several weeks prior to camp.

#### **Limited-mobility access**

Submit a Special Needs Form to enable the camp to place the troop in an appropriate campsite. Camp managers will make every effort to place those with mobility challenges in campsites close to the center of camp. Submit a Special Needs Form to enable the camp to place the troop in an appropriate campsite. Be sure to submit the form several weeks prior to camp.

#### **Vehicles in Camp**

Private vehicles are NOT PERMITTED in camp. The ONLY exception made is for persons with severe mobility limitations. A state-issued disabled parking permit is required, and approval from the camp director MUST be granted in the form of a vehicle pass displayed at all times on the vehicle dashboard. As vehicles present a safety hazard for pedestrians on camp roads, this rule is strictly enforced; only extreme circumstances warrant a vehicle pass.

#### **CPAP machine (night-time breathing machine)**

For campers with CPAP machines, please plan for unit campsites that do not have electricity. Sleeping areas are not available in buildings at camp. To prepare for camp, two options are suggested:

- Avid campers may consider purchasing a battery-operated CPAP machine. A good source for battery-powered CPAP machines is [www.cpap.com](http://www.cpap.com). If charging a battery-operated CPAP is required during daytime hours, the camp will provide an outlet.
- Those who use a machine that requires 120v AC power (household current) can bring an inverter and an automobile battery. Camps will provide an outlet where automobile batteries can be recharged during daytime hours. Vehicles cannot be parked in or near campsites for the purpose of powering CPAP machines.

#### **Injections**

Camp personnel are not authorized to administer injections. Campers who require injections need to administer their own injections or be accompanied by an adult trained and authorized (by parent/guardian in case of a minor) to administer injections for that camper.

Mail or fax this form to:

Allegheny Highlands Council  
50 Hough Hill Rd.  
Falconer, NY 14733

Phone: 716-665-2697

Fax: 716-665-5212