

## **Job Description – Dining Hall Steward**

### **Position Concept:**

Manage the daily operations of the camp dining service including coordinating activities between the kitchen and dining room. Reports to the Assistant Food Service Director.

### **Qualifications:**

Should be at least 16 years old.

Must be a registered member of the Boy Scouts of America or willing to be registered.

Must be able to lift 25 lbs.

### **Pre-camp Preparations**

- Attend Directors week and staff weeks.
- Assist in dining hall setup

### **Duties During Camp**

- During the camp season, your duties may include any or all of the following:
- Supervise and train troop waiters.
- Oversee the maintenance and sanitation of the dining room equipment and furnishings. Make sure cleaning materials are on hand for all meals; ensure tables, benches, floors and lavatory facilities are clean.
- Assign troop tables on Sunday in advance of evening meal.
- Maintain a clean Dining Facility.
- Monitor paper good needs for meals.
- Monitor food on side tables and replenish as needed.
- Help monitor behavior of campers at meals.
- Promote practices that seek to reduce waste, reuse items, and recycle as much as possible.
- Carry out any other duties as may be assigned by the Food Service Director.

### **Closing Camp**

These are your duties in closing the camp for the season:

- Assist with distribution of all end of year left overs.
- Assist with Inventory of all supplies and equipment.
- Move equipment to storage.

I have read, understand and agree with the duties and responsibilities above

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Printed Name

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Signature

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Date